

## 1. Background

To unify and improve skill development training programs across different State Departments in Uttarakhand, the Government established the Uttarakhand Skill Development Society (UKSDS) on 5<sup>th</sup> February 2013. Since then, UKSDS has been focused on advancing skill development, which is a top priority for the Government of Uttarakhand. UKSDS's primary role is to guide and oversee these initiatives, aiming to boost skill development and improve employment opportunities for youth in Uttarakhand.

UKSDS implements the Employment Linked Skill Development Training Program (ELSTP) through various private and government Project Implementing Agencies (PIAs) to provide employable skills to youth, with a particular focus on school dropouts. The Program tackles the challenge of youth unemployment by offering skill development programs linked to job placements. Trainees undergo a short-term skilling course of their choice post which training agencies ensure that trainees find employment in their respective trades, with salaries/ wages meeting the state's minimum wage standards. The program provides both residential and non-residential options for training. The program benefits from the involvement of potential employers, business mentors, and volunteers, ensuring high- quality training. UKSDS collaborates with eligible training agencies and industries to handle tasks such as mobilization, counseling, screening, training, placement, and tracking of unemployed youth from the state.

## 2. Objective of Empanelment Process

- a) To foster skilling initiatives in the state of Uttarakhand, UKSDS seeks to empanel Project Implementing Agencies ("PIAs") which are eligible to apply for empanelment as per the pre-qualification and technical criteria listed in this document.
- b) Such empanelment (the "Empanelment Process") shall be based on evaluation of the technical and financial capability of PIA in line with the criteria described in pre- qualification criteria.
- c) PIA selected for empanelment pursuant to this EOI may be allocated work in mutual consultation, to impart skills training in Uttarakhand under state sponsored skill training program 'ELSTP' of UKSDS.

## 3. General Terms of Empanelment

### 3.1 Proposal

- i. Agencies are hereby invited to submit their Expression of Interest (EOI) for providing their services to UKSDS. Proposal so submitted shall form the basis for future discussion and ultimately an agreement between the selected Agency and UKSDS.
- ii. Application can be submitted online through a linked form available at <https://uksds.uk.gov.in> between 1<sup>st</sup> to 15<sup>th</sup> of each month in FY: 2025-26.
- iii. The hard copy of the complete proposal must be submitted to the UKSDS office between the 16<sup>th</sup> and 30<sup>th</sup> of the same month, during office hours (10:00 AM to 05:00 PM), excluding Sundays and government holidays. The hard copies of the proposal can be sent on the address mentioned in section 3.3 of this document.
- iv. **Any changes** shall be uploaded on the website of UKSDS, Uttarakhand (<https://uksds.uk.gov.in>). However, there shall be no further newspaper advertisement with respect to the EOI process. Hence applicants should regularly visit the above- mentioned website and keep themselves updated on the EOI process and any communication made in relation to the EOI process.
- v. **List of Courses (National Skill Qualification Framework (NSQF))** can be offered by the applicant and may be furnished in **annexure 1**. The list of NSQF trades can be accessed with the sources provided in **schedule B**. This list is indicative. Any other industry relevant courses linked to placement can be proposed.
- vi. A description of the assignment, terms of reference and its objectives are given in this document.
- vii. Please note that the expenditure incurred towards cost of preparing the proposal and negotiating the contract, including the site visits, are not reimbursable as a direct cost of the assignment.
- viii. UKSDS is not bound to accept any of the proposals submitted. UKSDS may reject any and / or all the proposals without assigning any reasons thereof.
- ix. Any proposals containing vague and indefinite expressions will not be considered.
- x. Applicants are requested to go through the EOI document carefully before preparing and submitting their proposal.



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### 3.2 Documents

- i. The EOI document shall be available on the website <https://uksds.uk.gov.in>.
- ii. PIA is advised to submit their proposal in the appropriate formats specified in this document.
- iii. At any time before the submission of proposals, Uttarakhand Skill Development Society may, for any reasons, whether at its own initiative or in response to a clarification requested by an invited PIA, modify the document by amendment. The amendment will be notified on the website (<https://uksds.uk.gov.in>) and revised documents / clarification if any, shall also be uploaded on the website.

### 3.3 Communications

PIA is advised to submit their queries addressed to the Project Director, Uttarakhand Skill Development Society. Queries could be mailed to [coi.uksds@gmail.com](mailto:coi.uksds@gmail.com). PIA are requested to give **proper contact details with an assigned SPOC name and designation** in the proposal and the mails for queries. The responses to the queries shall be sent through email.

All communications including the submission of Proposal should be addressed to:

To,  
The Project Director,  
3rd Floor, Women's ITI Campus, Survey Chowk,  
26 E.C. Road, Dehradun  
Email id: [coi.uksds@gmail.com](mailto:coi.uksds@gmail.com)  
Website: (<https://uksds.uk.gov.in>).

### 3.4 Submission of Proposal

- i. First an online application needs to complete through a linked form available at <https://uksds.uk.gov.in> between 1<sup>st</sup> to 15<sup>th</sup> of each month in FY: 2025-26.
- ii. Thereafter the complete proposal along with all the required documents should be submitted through Speed Post/ Registered Post / Courier only. The complete proposal hardcopies should reach by 16<sup>th</sup> to 30<sup>th</sup> of each month in the same month of online application between 10:00 AM- 05:00 PM except government holiday and Sunday.
- iii. Proposals submitted through Telex / Telegraphic / Fax / Email / by hand will not be considered and shall be summarily rejected.
- iv. The proposal should include a **table of contents with page numbers clearly**. Any ambiguity or attachment of **unnecessary papers as part of proposal shall not be considered for evaluation**.
- v. UKSDS will not be responsible for loss of proposal or for delay in transit.
- vi. Proposals shall be submitted in prescribed proforma along with other documents and placed in sealed in the address as mentioned in this document in Section - 3.3. with clear heading '**Empanelment of PIA for FY 2025-2026 Employment Linked Skill Training Program (ELSTP)**'.

### 3.5 Proposal Validity Period

The proposals shall be valid for acceptance for a period of 180 days.



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3.6 Others

- a) **PIA must be eligible to apply for empanelment as per eligibility criteria. Applications as a consortium/ joint venture will not be permitted by UKSDS.**
- b) Based on proposals submitted by PIAs in response to this EOI, UKSDS will empanel eligible PIAs for providing NSQF-aligned Industry placement linked skill training to youths of the state.
- c) The tenure of the empanelment is subject to **yearly renewals** from the date of empanelment, with the empanelment status being renewed every year based on:
- The PIAs continuing to meet the eligibility and qualifications criteria as required by the prevailing conditions for empanelment, or as may be amended by UKSDS from time to time; and
  - The performance of the PIA under the Employment Linked Skill Development Training Program (ELSTP) post empanelment process. Various factors as provided in **Schedule C** may be considered for the performance review.
- d) UKSDS, at its discretion, can modify or terminate the MoU before the renewal in the event of change in law or due to other relevant reason(s).
- e) UKSDS, at its discretion, can terminate the empanelment of PIA before the renewal in the event of failure of PIA to remain eligible in view of prevailing eligibility conditions (as revised from time to time) or to perform as per contract deliverables or other relevant reason(s).
- f) Preference in empanelment shall be given in ELSTP to those PIAs having QP/Job roles in emerging technology / futuristic/ new age job roles and workforce demand from industry and Captive placement.
- g) **Mere empanelment with UKSDS does not guarantee any form of work allotment.**
- h) UKSDS shall receive the proposal in accordance with the terms set forth in this EOI and other documents that may be provided by UKSDS pursuant to this EOI as amended/clarified from time to time by UKSDS.
- i) PIA shall not have a conflict of interest ("Conflict of Interest") that affects the Empanelment Process or any sanction of work that may follow. Any PIA found to have a Conflict of Interest is liable to be disqualified.
- j) Any misrepresentation shall lead to disqualification of the PIA.
- k) UKSDS will **not** return any proposal, or any information provided along therewith.
- l) In case it is found at any time during or subsequent to the Empanelment Process or anytime during the period of subsistence thereof, that one or more of the eligibility criteria conditions have not been met by the PIA or that the PIA has made material misrepresentation or has given any materially incorrect or false information, the PIA shall be disqualified forthwith and any Agreement / Contract, if signed, shall be liable to be terminated by a communication in writing by UKSDS to the PIA, without UKSDS being liable in any manner whatsoever to the PIA.
- m) UKSDS reserves the right to verify all statements, information and documents submitted by the PIA in response to the EOI. Failure of UKSDS to undertake such verification shall not relieve the PIA of its obligations or liabilities hereunder nor will it affect any rights of UKSDS thereunder.
- n) The PIA shall be responsible for all the costs associated with the preparation of their proposal and their participation in the Empanelment Process. UKSDS will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the Empanelment Process.
- o) Notwithstanding anything contained in this EOI, UKSDS reserves the right to accept or reject any proposal and to annul the Empanelment Process and reject all Proposals at any time without any liability or any obligation for such acceptance, rejection, or annulment, and without assigning any reasons thereof.
- p) UKSDS reserves the right to accept or reject all or any of the Proposals without assigning any reason whatsoever. It is not obligatory for UKSDS to accept any Proposal or to give any reasons for their decision.
- q) UKSDS reserves the right not to proceed with the Empanelment Process at any time, without notice or liability, and to reject any Proposal without assigning any reason(s).

4. Terms of Reference

4.1 Total available targets will be awarded as per following criteria:

- Out of total target 60% will be allocated for wage employment sectors.
- Out of total target 30% will be allocated for self employment sectors.
- Out of total target 10% will be allocated for RPL sectors.

4.2 Targeted Sectors:

1. Aerospace and Aviation 2. Agriculture 3. Apparel Made-Ups & Home Furnishing 4. Automotive 5. Beauty & Wellness, 6. BFSI 7. Capital Goods 8. Construction 9. Domestic Workers 10. Electronics 11. Food Industry 12. Furniture & Fittings 13. Gem & Jewelry 14. Handicraft, 15. Healthcare, 16. Hydrocarbon 17. Indian Iron and Steel 18. Infrastructure, 19. Instrumentation Automation Surveillance & Communication, 20. IT-ITES, 21. Leather, 22. Life Sciences, 23. Logistics, 24. Management & Entrepreneurship and Professional, 25. Media & Entertainment, 26. Power, 27. Retailers Association's, 28. Rubber, Chemical & Petrochemical, 29. Green Jobs, 30. Mining, 31. Persons with Disability, 32. Sports, Physical Education, Fitness & Leisure, 33. Telecom, 34. Textile, 35. Tourism & Hospitality, 36. Water Management & Plumbing Skill Council)

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The list of trades that aligns with the cost categories prescribed in the Common Norms notified by the Ministry of Skill Development and Entrepreneurship can be accessed from the sources mentioned below.

- i. National Qualification Register (<https://www.nqr.gov.in/>)
- ii. Specific Sector Skill Council Websites.

Latest notification on common cost norms from the Ministry of Skill Development and Entrepreneurship can be accessed from the website (<https://www.msde.gov.in/en/reports-documents/980/archived>)

#### 4.2 Target Beneficiaries

The scheme will be open for any youth interested in skilling and possessing the required qualification as prescribed in the specific Job Role. Candidates looking for fresh skilling, re-skilling/upskilling, out-of-education, school drop outs or unemployed youths. Apart from above mentioned, focus will be marginalized, vulnerable groups required special attention or job roles with focus on future skills. Age group of such youth must be between 15 years to 45 years for Short Terms Training Programme.

#### 4.3 Scope of Work

##### 4.3.1 Mobilization of Trainees

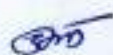
- a) Mobilization is the prime responsibility of PIA however, UKSDS will facilitate in this process through its district officials.
- b) Mobilization should be accompanied by counselling wherein empaneled PIAs are expected to provide candidates with all possible information on the nature of work in the sector/trade, availability of jobs, potential pay and entitlements, growth prospects and risks involved, with the aim of helping candidates and their families make informed choices.
- c) Registration of trainees must be linked to their Aadhaar identity, which the Empaneled PIAs are expected to facilitate before the registration of trainee.

##### 4.3.2 Training Centre and Infrastructure

- a) Training can be residential or non-residential.
- b) Training shall be conducted physical manner only.
- c) Applicants are required to have dedicated training centers.
- d) Training centers must be verified and approved by District Officials/UKSDS Officials prior to commencement of training.
- e) Each training center must be equipped with the infrastructure prescribed under the relevant Qualification Pack by the concerned Sector Skill Council for the NSQF aligned job roles in which training will be imparted.
- f) Training center infrastructure (land and building) may be owned or hired.
- g) Aadhar Enabled Biometric Attendance System (AEBAS) is mandatory (for trainees and trainers) during skill training and for hostel attendance also (if applicable).
- h) Face Recognition may be installed at the center to avoid malpractice of trainees.
- i) CCTV Camera must be installed at the center and footage of running class and lab shall be shared to UKSDS at regular interval of 15 days during the time of training.



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#### 4.3.3 Training delivery

- a) PIAs are not allowed to provide training through a franchisee arrangement. No part of training center or training shall be sub-let to any agency/individual in any form.
- b) The Empaneled PIAs shall be responsible for all aspects of the training including center readiness, quality of training delivery, assessment and certification, and outcomes required from the training.
- c) Agency must create a batch size of not less than 10 and not more than 30 trainees for conduct of skill development training.
- d) The Model curriculum must be approved by respected SSC. The course could also incorporate entrepreneurship development module.

#### 4.3.4 Trainers

- a) The instructors/faculty/trainers must be mandatorily a certified Training of Trainer (ToT) with relevant experience in the said job roles/sector as per NSDC norms and Model Curriculum.
- b) Persons deployed as trainers by the Agency must be competent instructors in possession of requisite Qualification, Certification, Knowledge, Skills, and Experience in their domain.
- c) Trainer qualifications as per the approved QP by the SSC as per effective guideline.

#### 4.3.5 Assessments & Certification

- a) After completion of training, trainees would be assessed and certified by Sector Skill Council or any other reputed agency for NSQF Job roles as decided by UKSDS, Uttarakhand.
- b) **Training partners to ensure that industry relevant, recognized, and accepted certificate are provided to trainees.**
- c) Agency should also conduct regular internal assessment in the form of quizzes, assignments, and tests to develop the learning habit among trainees and records must be kept at the training center for inspection.

#### 4.3.6 Placement

1. PIA should provide placements to candidates who successfully completed training program. PIA should also ensure a minimum 70% placement to the successfully certified candidates.
2. The placement provided to the trained candidate will be considered as a valid placement if the candidate has continuously worked for a period of three (3) months.
3. Under the Captive Employment model, it is mandated that at least 70% of trained candidates shall be absorbed by the applicant PIAs into their own organization or subsidiary organization, or consortium organization.
4. In case of wage employment, PIAs need to submit a valid proof of placement. The following documents are considered valid proof of employment:
  - a) Appointment letter issued by the employer.
  - b) A letter issued by the employer with details like the placed candidate name, date of joining and cost to company (CTC) Salary certificate.
  - c) Salary slips issued by the employer.
  - d) Salary payment proof (NEFT details, bank account statement, or passbook entries) showing the monthly credit details.
  - e) Employee Provident Fund Account details
  - f) Employees State Insurance Corporation (ESIC) details
5. In case of self-employment, training partners are required to provide a self-declaration letter issued by the candidate. In addition, the training partners must provide a proof that candidates have been employed gainfully in livelihood enhancement occupations, which may include the following:
  - a) Trade license
  - b) Proof of enterprise set up.
  - c) Proof authenticating that the candidate is part of the producer group.
  - d) Proof of additional earnings (bank statement)
  - e) Proof of the Mudra Loan or any other loan taken in course of self-employment.
6. PIAs shall refer to the SOP of UKSDS.



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#### 4.3.7 Post Placement Tracking

- a) UKSDS will conduct post placement tracking of certified candidates for six months from the date of appointment. UKSDS may use online, app-based tracking or call center and any other mechanism for tracking as suggested by the competent authority.
- b) For candidates provided with wage employment in any industry, information like appointment letter, bank statements, Salary slip must be maintained and submitted per terms of the agreement of the MoU.
- c) Contact details (Full Name, Complete Permanent Address, Phone/Mobile no. and E-mail) of successful placed candidates should be passed on to UKSDS, Uttarakhand for sample checking.



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5. Eligibility & Evaluation Criteria:

5.1 Eligibility Criteria for Shortlisting to Technical Evaluation as specified in Clause 5.2

Category	Type	Institutions	Eligibility Criteria
I	<ul style="list-style-type: none"> <li>Government Educational Institutions</li> <li>MSDE/DGT Approved Institutions</li> <li>Any State/ Central Government Institutions including PSUs engaged in Skilling /training activities</li> </ul>	<p>a) Skill Hubs like- Schools, Colleges, Universities (including Skill Universities), Other Higher Education Institutions, etc.</p> <p>b) PMKKs/ITIs/JSS/NSTIs/NIESBUD &amp; IIE.</p> <p>c) NIELIT, CIPET, RSETI, NSIC, SDI &amp; CTC, etc.</p>	<p><b>Minimum Eligibility Criteria –</b></p> <ul style="list-style-type: none"> <li>Registered legal entity in India.</li> <li>Minimum 1 Years of Existence as on date of publishing of this EOI.</li> <li>Should have at least 2 years of experience of conducting NSQF aligned skill training program under any Central/State Govt. Project at the date of application.</li> <li>Should not have been blacklisted, suspended, or terminated by any agency/Central Government/ State Government/ PSUs or by any department in India.</li> <li>Minimum 200 candidates training conducted in previous 3 years.</li> <li>Minimum 100 candidates (50%) placed in previous 3 years against training conducted.</li> <li>Minimum average annual turnover is must be Rs. 1 Crore and positive net worth certificate (<i>Central/ State Govt. running institutions those are not revenue generating body will be exempted from turnover and net worth criteria</i>).</li> <li>Should have experience of training in Hill Areas (at least one Himalayan State) preference will be given to Uttarakhand State.</li> <li>Applicants must have one (1) ToT certified trainer by SSC against 30 students batch strength as per SSC guideline.</li> </ul> <p><b>Supporting Documents to be enclosed by the applicant –</b></p> <ul style="list-style-type: none"> <li>Certificate of Registration /Incorporation/Deed</li> <li>Copy of Bylaws</li> <li>Copy of Government Order or Board Resolution to conduct such trainings.</li> <li>Copy of the agreement/work orders issued by the client as proof of the applicant's experience.</li> <li>Project details as per annexure 11.</li> <li>Affidavit confirming not black list as per annexure 6 on 100 rupees non-judicial stamp paper.</li> <li>Proof placement declaration as per annexure 7.</li> <li>CA certificate for turnover and separate positive net worth</li> </ul>



			<p>certificates as per annexure 8.</p> <ul style="list-style-type: none"> <li>Respective Sector Skill Council valid certificate issued for ToT certified trainer.</li> </ul>
II	Private Educational Institutions/ Company/ Firms	Any registered legal entity in India under company act, Partnership act, Proprietorship deed, Private Limited, Society, Trust, Association, etc.	<p><b>Minimum Eligibility Criteria –</b></p> <ul style="list-style-type: none"> <li>Registered legal entity in India.</li> <li>Minimum 3 Years of Existence as on date of publishing of this EOI.</li> <li>Should have at least 3 years of experience of conducting NSQF aligned skill training program under any Central/State Govt. Project at the date of application.</li> <li>Should not have been blacklisted, suspended, or terminated by any agency/Central Government/ State Government/ PSUs or by any department.</li> <li>Minimum 1000 candidates training conducted in previous 3 years.</li> <li>Minimum 500 candidates (50%) placed in previous 3 years against training conducted.</li> <li>Minimum average annual turnover is must be Rs. 50.00 lacs and positive net worth certificate.</li> <li>Should have experience of training in Hill Areas (at least one Himalayan State) preference will be given to Uttarakhand State.</li> <li>Applicants must have one (1) ToT certified trainer by SSC against 30 students batch strength as per SSC guideline.</li> <li>Should have a valid GST registration and PAN number.</li> </ul> <p><b>Supporting Documents to be enclosed by the applicant –</b></p> <ul style="list-style-type: none"> <li>Certificate of Registration /Incorporation/Deed</li> <li>Copy of Bylaws</li> <li>Copy of Government Order or Board Resolution to conduct such trainings.</li> <li>Copy of the agreement/work orders issued by the client as proof of the applicant's experience.</li> <li>Project details as per annexure 11.</li> <li>Affidavit confirming not black list as per annexure 6 on 100 rupees non-judicial stamp paper.</li> <li>Proof placement declaration as per annexure 7.</li> <li>CA certificate for turnover and separate positive net worth certificates as per annexure 8.</li> <li>Respective Sector Skill Council valid certificate issued for</li> </ul>



			<p>ToT certified trainer.</p> <ul style="list-style-type: none"> <li>• Copy of PAN, GST Certificate.</li> <li>• Copy of agreement/work orders</li> </ul>
III	<p>Industry Association</p> <p>/Industry partners</p> <p>/MSME</p>	<ul style="list-style-type: none"> <li>• Industry Association</li> <li>• Industry Partners</li> <li>• MSME</li> </ul>	<p><b>Minimum Eligibility Criteria –</b></p> <ul style="list-style-type: none"> <li>• Registered legal entity in India.</li> <li>• Minimum 3 Years of Existence as on date of publishing of this EOI.</li> <li>• Should have at least 3 years of experience of conducting NSQF aligned skill training program under any Central/State Govt. Project at the date of application.</li> <li>• Should not have been blacklisted, suspended, or terminated by any agency/Central Government/ State Government/ PSUs or by any department.</li> <li>• Minimum 500 candidates training conducted in previous 3 years.</li> <li>• Minimum 250 candidates (50%) placed in previous 3 years against training conducted.</li> <li>• Minimum average annual turnover for Industry partner/MSME is Rs. 50.00 Laacs and positive net worth certificate. <i>Minimum average annual turnover for Industry association is not applicable, however minimum 10 industry members is required to qualify.</i></li> <li>• Should have experience of training in Hill Areas (at least one Himalayan State) preference will be given to Uttarakhand State.</li> <li>• Applicants must have one (1) ToT certified trainer by SSC against 30 students batch strength as per SSC guideline.</li> <li>• Should have a valid GST registration and PAN number.</li> </ul> <p><b>Supporting Documents to be enclosed by the applicant –</b></p> <ul style="list-style-type: none"> <li>• Certificate of Registration /Incorporation/Deed/ Udyam Registration (MSME)</li> <li>• Copy of PAN, GST Certificate.</li> <li>• Copy of Bylaws</li> <li>• Copy of Government Order or Board Resolution to conduct such trainings.</li> <li>• Copy of the agreement/work orders issued by the client as proof of the applicant's experience.</li> <li>• Project details as per annexure 11.</li> <li>• Affidavit confirming not black list as per annexure 6 on 100 rupees non-judicial stamp paper.</li> <li>• Proof placement declaration as per annexure 7.</li> <li>• CA certificate for turnover and separate positive net worth certificates as per annexure 8.</li> <li>• Respective Sector Skill Council valid certificate issued for ToT certified trainer.</li> <li>• Membership Certificate issued by industry association to its member organizations.</li> </ul>

IV	Captive Employers	Any organization or industry that provides sustainable, quality employment to trained youth within their own organization, or subsidiaries.	<p><b>Minimum Eligibility Criteria –</b></p> <ul style="list-style-type: none"> <li>• Registered legal entity in India.</li> <li>• Minimum 3 Years of Existence as on date of publishing of this EOI.</li> <li>• Should have at least 3 years of experience of conducting NSQF aligned skill training program under any Central/State Govt. Project at the date of application.</li> <li>• Should not have been blacklisted, suspended, or terminated by any agency/Central Government/ State Government/ PSUs or by any department.</li> <li>• Minimum 300 candidates training conducted in previous 3 years.</li> <li>• Minimum 210 candidates (70%) placed in previous 3 years against training conducted.</li> <li>• Minimum average annual turnover for Industry partner/MSME is Rs. 1 Crore and positive net worth certificate. <i>Minimum average annual turnover for Industry association is not applicable, however minimum 10 industry members is required to qualify.</i></li> <li>• Should have experience of training in Hill Areas (at least one Himalayan State) preference will be given to Uttarakhand State.</li> <li>• Applicants must have one (1) ToT certified trainer by SSC against 30 students batch strength as per SSC guideline.</li> <li>• Should have a valid GST registration and PAN number.</li> </ul> <p><b>Supporting Documents to be enclosed by the applicant –</b></p> <ul style="list-style-type: none"> <li>• Certificate of Registration /Incorporation/Deed.</li> <li>• Copy of PAN, GST Certificate.</li> <li>• Copy of Bylaws</li> <li>• Copy of Government Order or Board Resolution to conduct such trainings.</li> <li>• Copy of the agreement/work orders issued by the client as proof of the applicant's experience.</li> <li>• Project details as per annexure 11.</li> <li>• Affidavit confirming not black list as per annexure 6 on 100 rupees non-judicial stamp paper.</li> <li>• Proof placement declaration as per annexure 7.</li> <li>• CA certificate for turnover and separate positive net worth certificates as per annexure 8.</li> <li>• Respective Sector Skill Council valid certificate issued for ToT certified trainer.</li> <li>• Membership Certificate issued by industry association to its member organizations.</li> <li>• Documentary proof such as ESI or EPF for hiring of 150 personnel in own or subsidiary company.</li> </ul>
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**Note: Consortium/Joint Ventures and subletting will not be allowed under ELSTP program.**

**Note: Organizations that fulfill the pre-qualification criteria will only move on to the technical evaluation stage. The specific technical criteria for this evaluation are detailed in section 5.2.**



5.2 Technical Evaluation Criteria

5.2.1 Government Educational Institutions; MSDE/DGT Approved Institutions and Any Central or State Body including PSUs:

<b>Evaluation Criteria for PIA (Maximum of 100 Marks)</b>		
<b>S. No.</b>	<b>Parameter</b>	<b>Maximum Marks</b>
<b>Part A: Technical Proposal</b>		<b>65</b>
<b>A.1</b>	<b>Technical Qualifications – Experience</b>	<b>Max. Marks: 50</b>
a)	<p><b>Skill training conducted in the last 3 financial years across all sectors (FY – 2022-2023, 2023-2024 and 2024-2025)</b>  <b>Scoring:</b>            Candidates trained cumulatively in the last 3 financial years.                501 &amp; above – 15 marks                301 - 500 – 10 marks                200 - 300 – 5 marks            Supporting documents as indicated in annexure 7</p>	15
b)	<p><b>Additional marks for experience in skill training in Hilly Areas</b>  <b>Scoring:</b>                5 or more than 5 projects* – 10 marks                Between 3 – 4 projects* – 7 marks                Between 1 – 2 projects* – 5 marks            Supporting document: Copy of agreement/work order and MoUs signed with the client.</p>	10
c)	<p><b>Additional marks for dedicatedly conducted skill training for special category such as PwDs, women, minority or disadvantage groups.</b>  <b>Scoring:</b>                More than 5 projects* – 15 marks                Between 3 – 4 projects* – 10 marks                Between 1 – 2 projects* – 5 marks            Supporting document: Copy of agreement/work order and MoUs signed with the client.</p>	15
d)	<p><b>Number of trainees placed post skill training &amp; certification across all sectors.</b>  <b>Scoring:</b>            Placement numbers against the number of trainees certified by applicant:                90% &amp; above – 10 marks                70% - 89% placed – 7 marks.                50% - 69% placed – 5 marks.            Supporting documents as indicated in annexure 7</p>	10
<b>A.2</b>	<b>Financial Qualifications</b>	<b>Max. Marks: 15</b>
a)	<p><b>Average annual turnover in past 3 years (FY – 2022-2023, 2023-2024 and 2024-25)</b>  <b>Only applicable for Revenue Generating PSUs</b>                More than 10 crores: 15 marks                Between 5 to 9.99 crores: 10 marks                Between to 1 to 4.99 crores: 5 Marks            Supporting document: CA certificate as indicated in annexure 8 and a positive net worth certificate for above financial years.  <b>NOTE: Central/State Government Institutions that are not revenue generating body will be exempted from this and get full marks -15</b></p>	15
<b>Part B: Proposal Strength</b>		<b>35</b>
<b>B.1</b>	<b>Trainer Qualifications</b>	<b>Max. Marks: 35</b>
a)	<p>Number of trainers with recognized SSC certification (for NSQF job roles) or NCVET certification with relevant qualification &amp; minimum of 3 years of work/training experience for proposed qualification pack/ job role  <b>Scoring:</b>                Per 30 Students Batch 2 ToT certified Trainers – 5 marks                Per 30 Students Batch 1 ToT certified Trainers – 3 marks            Supporting document: List of trainers with years of experience, qualification and copy of certification (annexure 10)</p>	5

b)	<b>PIA's capability to provide placement opportunities to trained candidates.</b>  Scoring: <b>Placement tie-ups against proposed Physical target</b> Appointment Letter for 90% and above students: 10 marks Appointment Letter for 70%-89% students: 5 marks ](Details to be shared on the Letter Head of Recruiting Organization, PIA must attach the Supporting documents for Placement Tie-ups/ Letter of Intent) Supporting document as indicated in annexure 9	10
c)	<b>Approach and methodology for the assignment</b> a) Approach to achieve project goals within desired Parameters. b) Methodology adopted for the completion of each activity. c) Key milestone of the project d) Prospective timeline for each activity and completion of target e) Strategies for accomplishing the project within timelines. f) Partnership with national and international assessment bodies for assessment of NSQF Job roles. g) Partnership with national and international certifying agency for certification.	20

Note:

- **Minimum 70 Marks, out of total 100 marks required to qualify for the empanelment /Short listing/Next Step.**
- **Projects:** Projects means completed projects with minimum 70% placement given in Central / State Government projects.

  
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## 5.2.2

## Private Educational Institutions/Company/Firms (Training Partners)

<b>Evaluation Criteria for PLA (Maximum of 100 Marks)</b>		
<b>S. No.</b>	<b>Parameter</b>	<b>Maximum Marks</b>
<b>Part A: Technical Proposal</b>		<b>65</b>
<b>A.1</b>	<b>Technical Qualifications – Experience</b>	<b>Max. Marks: 50</b>
a)	<p><b>Skill training conducted in the last 3 financial years</b> across all sectors (FY – 2022-2023, 2023-2024 and 2024-2025) Scoring: Candidates trained cumulatively in the last 3 financial years.</p> <p>5000 &amp; above – 15 marks 3000 - 4999 – 10 marks 1000 - 2999 – 5 marks</p> <p>Supporting documents as indicated in annexure 7</p>	15
b)	<p><b>Additional marks for experience in skill training in Hilly Areas.</b> Scoring:</p> <p>More than 5 projects* – 10 marks Between 3 – 4 projects* – 7 marks Between 1 – 2 projects* – 5 marks</p> <p>Supporting document: Copy of agreement/work order and MoUs signed with the client.</p>	10
c)	<p><b>Additional marks for dedicatedly conducted skill training for special category such as PwDs, women, minority, disadvantage group.</b> Scoring:</p> <p>More than 5 projects* – 10 marks Between 3 – 4 projects* – 7 marks Between 1 – 2 projects* – 5 marks</p> <p>Supporting document: Copy of agreement/work order and MoUs signed with the client.</p>	10
d)	<p><b>Number of trainees placed post skill training &amp; certification across all sectors.</b> Scoring: Placement numbers against the number of trainees certified:</p> <p>90% &amp; above – 15 marks 70% - 89% placed – 10 marks. 50% - 69% placed – 5 marks.</p> <p>Supporting documents as indicated in annexure 7</p>	15
<b>A.2</b>	<b>Financial Qualifications</b>	<b>Max. Marks: 15</b>
a)	<p><b>Average annual turnover in past 3 years</b> (FY – 2022-2023 and 2023-2024 and 2024-2025)</p> <p>Scoring:</p> <p>More than 10 crores: 15 marks Between 5 to 9.99 crores: 10 marks Between to 50 lacs to 4.99 crores: 5 Marks</p> <p>Supporting document: CA certificate as indicated in annexure 8 and a positive net worth certificate for above financial years.</p>	15
<b>Part B: Proposal Strength</b>		<b>35</b>
<b>B.1</b>	<b>Trainer Qualifications</b>	<b>Max. Marks: 35</b>
a)	<p>Number of trainers with recognized <b>SSC certification</b> (for NSQF job roles) with relevant qualification &amp; minimum of 3 years of work/training experience for proposed qualification pack/ job role.</p> <p>Scoring:</p> <p>Per 30 Students Batch 2 ToT certified Trainers – 5 marks Per 30 Students Batch 1 ToT certified Trainers – 3 marks</p> <p>Supporting document: List of trainers with years of experience, qualification and copy of certification (annexure 10)</p>	5

b)	<p><b>PIA's capability to provide placement opportunities to trained candidates.</b></p> <p>Scoring:  <b>Placement tie-ups against proposed Physical target</b>  Appointment Letter for 90% and above students: 10 marks  Appointment Letter for 70%-89% students: 5 marks</p> <p>(Details to be shared on the Letter Head of Recruiting Organization, PIA must attach the Supporting documents for Placement Tie-ups/ Letter of Intent)  Supporting document as indicated in annexure 9</p>	10
c)	<p><b>Approach and methodology for the assignment</b></p> <ol style="list-style-type: none"> <li>Approach to achieve project goals within desired Parameters.</li> <li>Methodology adopted for the completion of each activity.</li> <li>Key milestone of the project</li> <li>Prospective timeline for each activity and completion of target</li> <li>Strategies for accomplishing the project within timelines.</li> <li>Partnership with national and international assessment bodies for assessment of NSQF Job roles.</li> </ol>	20

Note:

- **Minimum 70 Marks, out of total 100 marks required to qualify for the empanelment/Short listing/Next Step.**
- **Projects:** Projects means completed projects with minimum 70% placement given in Central / State Government projects.

  
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### 5.2.3 Industry Association/ Industry Partner/ MSME

<b>Evaluation Criteria for PIA (Maximum of 100 Marks)</b>		
<b>S. No.</b>	<b>Parameter</b>	<b>Maximum Marks</b>
<b>Part A: Technical Proposal</b>		<b>65</b>
<b>A.1</b>	<b>Technical Qualifications – Experience</b>	<b>Max. Marks: 50</b>
a)	<p><b>Skill training conducted in the last 3 financial years across all sectors (FY – 2022-2023, 2023-2024 and 2024-2025) Scoring:</b>  Candidates trained cumulatively in the last 3 financial years.  3000 &amp; above – 15 marks  1000 - 2999 – 10 marks  500 - 999 – 5 marks</p> <p>Supporting documents as indicated in annexure 7</p>	10
b)	<p><b>Additional marks for experience in skill training in Hilly Areas.</b></p> <p>Scoring:  More than 5 projects* – 10 marks  Between 3 – 4 projects* – 7 marks  Between 1 – 2 projects* – 5 marks</p> <p>Supporting document: Copy of agreement/work order and MoUs signed with the client.</p>	10
c)	<p><b>Additional marks for dedicatedly conducted skill training for special category such as PwDs, women, minority, disadvantage group.</b></p> <p>Scoring:  More than 5 projects* – 10 marks  Between 3 – 4 projects* – 7 marks  Between 1 – 2 projects* – 5 marks</p> <p>Supporting document: Copy of agreement/work order and MoUs signed with the client.</p>	10
d)	<p><b>Number of trainees placed post skill training &amp; certification across all sectors.</b></p> <p>Scoring:  Placement numbers against the number of trainees certified:  90% &amp; above – 15 marks  70% - 89% placed – 10 marks  50% - 69% placed – 5 marks.</p> <p>Supporting documents as indicated in annexure 7</p>	15
<b>A.2</b>	<b>Financial Qualifications</b>	<b>Max. Marks: 15</b>
a)	<p><b>Average annual turnover in past 3 years (FY – 2022-2023, 2023-2024 and 2024-25)</b></p> <p>Scoring:  <b>Industry partners/ MSME:</b>  INR 10 crores or above: 15 marks  Between 5 to 9.99 crores: 10 marks  Between to 1 to 4.99 crores: 5 Marks</p> <p><b>For Industry associations Turnover is not applicable however, based on number of members, marks will be allotted as hereunder: -</b></p> <p>More than 500 – 15 marks  Between 26 - 50 – 10 marks  Between 10 – 25 – 5 marks</p> <p>CA certificate as indicated in annexure 8 (for Industry partners/MSME) along with positive net worth certificate for above financial years.  and Membership Certificate: Certificates or formal documentation issued to member</p>	15

	organizations	
<b>Part B: Proposal Strength</b>		<b>35</b>
<b>B.1</b>	<b>Trainer Qualifications</b>	<b>Max. Marks: 35</b>
a)	<p>Number of trainers with recognized <b>SSC certification</b> (for NSQF job roles) with relevant qualification &amp; minimum of 3 years of work/training experience for proposed qualification pack/ job role</p> <p>Scoring:</p> <p>Per 30 Students Batch 2 ToT certified Trainers – 5 marks</p> <p>Per 30 Students Batch 1 ToT certified Trainers – 3 marks</p> <p>Supporting document: List of trainers with years of experience, qualification and copy of certification (annexure 10)</p>	5
b)	<p><b>PIA's capability to provide placement opportunities to trained candidates.</b></p> <p>Scoring:</p> <p><b>Placement tie-ups against proposed Physical target</b></p> <p>Appointment Letter for 90% and above students: 10 marks</p> <p>Appointment Letter for 70%-89% students: 5 marks</p> <p>(Details to be shared on the Letter Head of Recruiting Organization, PIA must attach the Supporting documents for Placement Tie-ups/ Letter of Intents)</p> <p>Supporting document as indicated in annexure 9</p>	10
c)	<p><b>Approach and methodology for the assignment</b></p> <p>a) Approach to achieve project goals within desired Parameters.</p> <p>b) Methodology adopted for the completion of each activity.</p> <p>c) Key milestone of the project</p> <p>d) Prospective timeline for each activity and completion of target</p> <p>e) Strategies for accomplishing the project within timelines.</p> <p>f) Partnership with national and international assessment bodies for assessment of NSQF Job roles.</p>	20

*Note:*

- **Minimum 70 Marks, out of total 100 marks required to qualify for the empanelment/Short listing/Next Step.**
- **Projects:** Projects means completed projects with minimum 70% placement given in Central / State Government projects.



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#### 5.2.4 Captive Employers:

<b>Evaluation Criteria for PIA (Maximum of 100 Marks)</b>		
<b>S. No.</b>	<b>Parameter</b>	<b>Maximum Marks</b>
<b>Part A: Technical Proposal</b>		<b>60</b>
<b>A.1</b>	<b>Technical Qualifications – Experience</b>	<b>Max. Marks: 45</b>
a)	<p><b>Domain Training/Skilling projects conducted in the last 3 financial years across all sectors (FY – 2022-23, 2023-24 and 2024-25)</b></p> <p>Scoring: Candidates trained cumulatively in the last 3 financial years.</p> <p>500 or above – 15 marks 401 - 500 – 10 marks 300 - 400 – 5 marks</p> <p>Supporting documents as indicated in annexure 7</p>	15
b)	<p><b>Undertaken training - cum -placement linked project of the Central/ State Government in the last 3 years along with assessment &amp; certification of trained candidates.</b></p> <p>Scoring: For each Central/State Government Project - 5 marks per project up to maximum 15 marks.</p> <p>Supporting document: Copy of agreement/work order and MoUs signed with the client along with work completion Certificate.</p>	15
c)	<p><b>Assignments of Skill development training as Captive Employer in the last 3 years Status:</b></p> <p>Scoring: Assignments Conducted &amp; Completed – 15 marks. Assignments Conducted but not completed – 5 Marks</p> <p>Supporting document: Copy of agreement/work order and MoUs signed with the client.</p>	15
<b>A.2</b>	<b>Financial Qualifications</b>	<b>Max. Marks: 15</b>
a)	<p><b>Average annual turnover in past 3 years (FY – 2022-2023, 2023-2024 and 2024-2025)</b></p> <p>Scoring: INR 10 crores or above: 15 marks Between 5 to 9.99 crores: 10 marks Between 1 to 4.99 crores: 5 marks</p> <p>Supporting document: CA certificate as indicated in annexure 8 along with positive Net Worth Certificate for above financial years.</p>	15
<b>Part B: Proposal Strength</b>		<b>40</b>
<b>B.1</b>	<b>Trainer Qualifications</b>	<b>Max. Marks: 40</b>
a)	<p>Number of trainers with recognized <b>SSC certification</b> (for NSQF job roles) with relevant qualification &amp; minimum of 3 years of work/training experience for proposed qualification pack/ job role.</p> <p>Scoring: Per 30 Students Batch 2 ToT certified Trainers – 5 marks Per 30 Students Batch 1 ToT certified Trainers – 3 marks</p> <p>Supporting document: List of ToT trainers with no of years of experience, qualification and copy of certification (annexure 10)</p>	5

b)	<b>PIA's capability to provide placement opportunities to trained candidates.</b>  Scoring: Past years record of placement against certified youths- 90% and above Confirmed placement against certified youth: 15 marks. 80%-89% Confirmed placement against certified youth: 10 marks. 70%-79% Confirmed placement against certified youth: 5 marks.  (Details to be shared on the Letter Head of Recruiting Organization, PIA must attach the Supporting documents for Placement records and future placement Tie-ups/ Letter of Intents/ Agreement copy for proposed target) Placement records as indicated in annexure 7 and tie-up as indicated in annexure -9	15
c)	<b>Approach and methodology for the assignment</b> a) Approach to achieve project goals within desired Parameters. b) Methodology adopted for the completion of each activity. c) Key milestone of the project d) Prospective timeline for each activity and completion of target e) Strategies for accomplishing the project within timelines. f) Partnership with national and international assessment bodies for assessment of NSQF Job roles.	20

Note:

**Minimum 70 Marks, out of total 100 marks required to qualify for the empanelment/Short listing/Next Step.**

Other Points: -

To this EOI, PIA is required to submit information and supporting documents on only such training that qualify as per the guidelines mentioned below:

- Skill development training implies at least 300-600 hours of domain-specific skill training oriented towards employment of trainees, through a Government (Central/State) - sponsored program.
- Only completed skill development training (i.e., training followed by assessment/certification) shall be considered for evaluation under this EOI.
- Only such data shall be considered for evaluation which is substantiated by the PIA through adequate documentary proof (list of acceptable/suggested documents provided. The onus of providing adequate and verifiable supporting evidence lies upon the PIA).
- For the number of candidates trained/placed, "past 3 financial years" implies the financial years (2022-2023, 2023-2024 and 2024-2025).
- Wherever in this EOI, Project word is mentioned it implies- Central / State Governments Project pertaining to Skill Development Training Programme only.

  
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